

**PARKING AUTHORITY
OF THE BOROUGH OF METUCHEN
MEETING AGENDA FOR AUGUST 16, 2016**

Notice of this meeting was given by providing the location, time and date of the meeting by posting same on the bulletin board in Borough hall, delivering copies to the Home News Tribune, and filing a copy with the Metuchen Borough Clerk.

GUEST: Sue Labouvie, president of Studio L'Image regarding signage, wayfinding and branding.

MINUTES:

The minutes of the July 19, 2016 meeting are presented for approval.

BILLS:

1. Regular monthly bills.
2. Borough Contribution.

CORRESPONDENCE:

1. Authority letter to Mr. Block transmitting final payment of \$400 for Durham Ave. interim parking.
2. Chris Flynn of Hailey's Pub requesting use of Station Place lot on October 1 for 7 hours.
3. Zoning notices for 50 – 52 Liberty Street.

FINANCIAL REPORTS:

1. Income Statement;
2. Revenue Comparison Report;
3. Interim parking license fees.
4. Balance Sheet of Deposits;
5. Expense Report;
6. Chart of Accounts;
7. Sticker Status Report;
8. 2015 Audit draft.

EXECUTIVE DIRECTORS REPORT:

OLD BUSINESS:

NEW BUSINESS:

1. Chris Flynn of Hailey's Pub requesting use of Station Place lot on October 1 for 7 hours.

REPORT OF COUNCIL LIASON:

CHAMBER OF COMMERCE:

ADJOURNMENT: