

**PARKING AUTHORITY  
OF THE BOROUGH OF METUCHEN  
MEETING AGENDA FOR NOVEMBER 17, 2015**

Notice of this meeting was given by providing the location, time and date of the meeting by posting same on the bulletin board in Borough hall, delivering copies to the Home News Tribune, and filing a copy with the Metuchen Borough Clerk.

**SPECIAL GUEST:** Daria Venezia, Esq.

**MINUTES:**

Minutes of the October 20, 2015 meeting are presented for approval.

**BILLS:**

**CORRESPONDENCE:**

1. Request to use Halsey lot to benefit the Metuchen Rescue Squad.
2. Borough of Metuchen resolution 2015-305 approving funding of Inn Place lot.
3. Parkmobile remittance advice of November 4, 2015.

**FINANCIAL REPORTS:**

1. Income Statement;
2. Revenue Comparison Report; June – August modified to include Parkmobile revenue.
3. Balance Sheet of Deposits;
4. Expense Report; - not provided due to data reentry.
5. Chart of Accounts;
6. Sticker Status Report;
7. Interim parking license fees.

**EXECUTIVE DIRECTORS REPORT:**

**OLD BUSINESS:**

1. Signage, Wayfinding and Branding.
2. Appointment of authority attorney.
3. Appointment of authority auditor.

**NEW BUSINESS:**

1. Review and approval of 2016 Proposed Budget for adoption on December 15, 2015.
2. Resolution on late 2016 Budget.

**REPORT OF COUNCIL LIASON:**

**CHAMBER OF COMMERCE:**

**ADJOURNMENT:**