

METUCHEN PARKING AUTHORITY
JULY 16, 2013 MINUTES

PRESENT:

Commissioners: Anthony Campisi, John DeFoe and Sean Massey
Borough Council Liaison:
Chamber Liaison:
Legal Counsel: James Graziano
Executive Director: Thomas Crownover

MINUTES:

The minutes of the June 18, 2013 meeting were moved by Mr. Massey, seconded by Mr. Campisi and approved unanimously.

BILLS:

Mr. Crownover noted the insurance payments as significant items along with lighting for Pearl and Nelson / Nygaard. Mr. Massey was familiar with the work that had been accomplished and this bill is for collection of data. Mr. Crownover also noted the \$2,500 for the Rutgers public administration course tuition. Mr. Massey moved approval of the course, was seconded by Mr. Campisi and approved unanimously. The bill list including two requisitions was moved for approval by Mr. Massey, seconded by Mr. Campisi and approved unanimously.

CORRESPONDENCE:

The zoning notice for Pearl Street involves subdividing a property.

FINANCIAL REPORT:

Mr. Crownover discussed the financial reports noting the reduction of 7-8% in curb revenue. The use of the grace period may be causing this as patrons become familiar with it.

System wide revenue is running apace with prior year. The borough has received \$350,000 from the Authority and is reflected in the Chart of Accounts. Mr. Critelli's advice should be sought for handling reimbursement of legal expense related to Pearl development. The account is presently over-spent.

The sticker status report shows how permit cancellation impacts lot utilization. Authority staff works to replace cancellations as quickly as possible from our waiting list. We presently serve customers who have waited four years.

June Income: \$105,894.04; Year to date Income: \$653,856.33.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Graziano noted that Woodmont will be arranging geotechnical due diligence. This will require removing cars from certain areas of the lot. They will be seeking the Director's help in doing this. The commissioners were also advised that there was a productive meeting with American Legion. Storage space requirements need more attention from the architect.

Mr. Graziano discussed the lot next to TD Bank and how it might be used to park cars.

OLD BUSINESS:

NEW BUSINESS:

Mr. Massey asked that orange cones be placed in the truck for use by the Farmers' Market.

Mr. Brown of Nelson / Nygaard has been in contact with Mr. Massey about data collection. Mr. Graziano requested a synopsis of work accomplished with their next statement.

REPORT OF COUNCIL LIASION

ADJOURNMENT:

Adjournment was moved by Mr. Massey, seconded by Mr. Campisi and approved unanimously.

Respectfully submitted,