

**METUCHEN PARKING AUTHORITY**  
**AUGUST 18, 2015 MINUTES**

**PRESENT:**

Commissioners: Leonard Roseman, John DeFoe, and Richard Dyas  
Borough Council Liaison: Jay Muldoon  
Chamber Liaison:  
Legal Counsel:  
Executive Director: Thomas Crownover

**GUESTS:**

A motion to suspend the regular order of business was made by Mr. Dyas, seconded by Mr. DeFoe and approved unanimously. A neighbor of 52 Inn Place asked for an update on its status. Mr. Roseman noted that he had met with the owner of the adjacent lot. He advised that drainage and other issues will be properly addressed. Mr. DeFoe said that there would be a hearing at Planning Board which she could attend.

Mr. Dan LeBar of Middlesex Avenue spoke his mind on several issues, announcing his candidacy for Mayor. Mr. Dyas then moved to return to the regular order of business, was seconded by Mr. DeFoe and approved unanimously.

**MINUTES:**

The Minutes of the July 21 and 22, 2015 meeting were moved for approval by Mr. DeFoe, seconded by Mr. Dyas and approved unanimously.

**BILL LIST:**

Mr. Roseman discussed the calculation of net income at the Interim Parking lots. The need for operating funds resulted in an agreement by Nexus to roll certain additional expenses into the construction cost. This should help the Authority to operate within the 2015 budget. The Bill list contained multiple pages including a \$650,000.00 payment to the Borough which was withdrawn from this month's payments along with the payment to Nexus of \$1,875.00 for Lake Avenue access.

The Bill list as amended was moved by Mr. DeFoe, seconded by Mr. Dyas and approved unanimously.

A discussion about Inn Place followed. Mr. Muldoon suggested that Inn Place could provide evening parking for Main Street patrons. Mr. DeFoe talked about using a kiosk for parking fees. It was noted that at least one resident adjacent to Global's parking lot had an easement to use it.

Mr. DeFoe questioned the Audit figures showing Pearl revenue already reaching the budgeted amount for 2015. Mr. Crownover said that Pearl figures reflect Interim Parking revenue

commencing on 6/16/15 and that actual 2015 revenue is likely to exceed the budget. Expenses for Interim Parking were difficult to anticipate and were not shown in the 2015 budget. Mr. DeFoe thought that our performance may be more favorable than budgeted.

**FINANCIAL REPORTS (Subject to Audit):**

Mr. Crownover observed that meter and daily revenue figures are not included in the financial reports as Durham figures are unavailable. Pearl Street revenue continues to show all permits as if they were still parked at Pearl lot. Mr. Roseman expressed concern for reduced permit revenue. Mr. Ciesielka reported 120 dailies at Durham. Mr. Roseman noted that new Metuchen residents should be provided Halsey or Lake permits. Revenue and expense will be determined to calculate lease payments.

**JULY INCOME: \$72,185.72; YEAR TO DATE INCOME: \$660,686.19**

**EXECUTIVE DIRECTOR'S REPORT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Use of Halsey by the Chamber for the Country Fair on October 3<sup>rd</sup> was moved by Mr. DeFoe seconded by Mr. Dyas and approved unanimously.

A \$4,000.00 payment for Borough improvement at the corner of Main Street and Pennsylvania Avenue. Mr. Dyas moved approval of resolution 2015-21 for this payment, was seconded by Mr. Dyas and approved unanimously.

Resolution 2015-22 for the sale of the Authority's 2000 pickup truck was moved by Mr. Dyas seconded by Mr. DeFoe and approved unanimously.

Mr. Dyas moved closed session, was seconded by Mr. DeFoe and approved unanimously. After the guests cleared the meeting room a closed session took place.

**REPORT OF COUNCIL LIASION**

**CHAMBER OF COMMERCE:**

**ADJOURNMENT**

Mr. Dyas moved adjournment was seconded by Mr. DeFoe and approved unanimously.

Respectfully submitted,  
/s/ Thomas Crownover