

**PARKING AUTHORITY  
OF THE BOROUGH OF METUCHEN  
MEETING AGENDA FOR APRIL 19, 2016**

Notice of this meeting was given by providing the location, time and date of the meeting by posting same on the bulletin board in Borough hall, delivering copies to the Home News Tribune, and filing a copy with the Metuchen Borough Clerk.

**MINUTES:**

Minutes of the March 15, 2016 meeting is presented for approval.

**BILLS:**

**CORRESPONDENCE:**

1. Chamber of Commerce Business Series; Cruise Night and Food Pantry news of 3/22 and 3/24.
2. New Jersey DEP letter of March 28, 2016.
3. Studio L'Image Email with calendar and invoice.
4. Maser Consulting report #9 of February 2016.
5. JIF denial letter regarding claim of Hanover / NJM.
6. New Brunswick Parking Authority advice on credit card meter costs. (IPS meter)
7. MacKay dual space credit card meter.
8. ADP payroll and employee handbook proposal.

**FINANCIAL REPORTS:**

1. Income Statement;
2. Revenue Comparison Report;
3. Balance Sheet of Deposits;
4. Expense Report;
5. Chart of Accounts;
6. Sticker Status Report;
7. Interim parking license fees.

**EXECUTIVE DIRECTORS REPORT:**

1. IPS single space meters and MacKay dual space meters.
2. ADP proposal.
3. Cigarette butt receptacles placed on cemetery path.

**OLD BUSINESS:**

**NEW BUSINESS:**

**REPORT OF COUNCIL LIASON:**

**CHAMBER OF COMMERCE:**

**ADJOURNMENT:**