

METUCHEN PARKING AUTHORITY
MARCH 20, 2012 MINUTES

Notice of this meeting of March 20, 2012 was given by posting the location, time and date of the meeting on the bulletin board in Borough Hall, delivering copies to the Home News Tribune and Star Ledger and filing a copy with the Borough Clerk. This has been done to comply with the Open Public Meeting Act known as Chapter 231 of the Public Laws of New Jersey.

PRESENT:

Commissioners: Len Roseman, Sean Massey, John DeFoe and Anthony Campisi
Borough Council Liaison: J.J. Muldoon
Chamber Liaison:
Legal Counsel: James Graziano, Esq.
Executive Director: Thomas Crownover

FARMERS' MARKET:

The regular business of the Authority was suspended to accommodate special guests appearing to request improvements for the Farmers' Market. Gideon Gelber and Nelson Li asked for help with the Market. The Commissioners approved the request to:

1. Green line the perimeter of the market;
2. Allow windshield notices to discourage parkers from encroaching on market space;
3. Include a 3rd quarter index card mailing with permits;
4. Provide space for a storage box with lock combination to be shared with Authority; and
5. Provide meter bags and cones to be kept in the storage box.

MINUTES:

The minutes of the February 23 and March 6, 2012 meetings were moved for approval by Mr. Massey, seconded by Mr. Campisi and approved unanimously. Mr. Graziano noted the detail and clarity of the minutes and the confidentiality of closed session minutes.

BILLS:

Mr. DeFoe moved the bill list for approval, was seconded by Mr. Massey and approved unanimously. Amending the budget to accommodate consulting fees was discussed. The Looney, Ricks, Kiss invoice should be returned to Mr. Boerth for payment. The Borough contribution was mentioned and discussed by all.

CORRESPONDENCE

Mr. Muldoon's video is now posted on the Web. Mr. Graziano noted that he also placed it on facebook. The public's response was discussed.

Mr. Muldoon said that Mr. Boerth would pursue a state grant with possible use to improve certain sidewalks.

The software generating our monthly management reports was updated to include all payments by cancelled permits holders which had been deleted from the income statement year to date. Mr. DeFoe questioned the divergence of figures in the income statement and revenue comparison reports. Mr. Crownover responded that extraordinary miscellaneous (e.g. govdeals.com) was not included. Mr. Graziano questioned large swings in meter deposits for the month over the last 4 years. Mr. Crownover believes that weather alters the normal collection pattern and affects monthly amounts.

FINANCIAL REPORT:

Mr. Crownover indicated that there were no unusual items contained in the financial reports. Mr. Massey asked where enforcement was shown. Ticket revenue goes directly to the court. Enforcement is needed for revenue collection. Mr. DeFoe questioned property rentals. Mr. Crownover advised that it was not unusual. The railroad parking lots continue on with Transit on a month to month basis. Mr. DeFoe asked what records are published. Our monthly financials reports are not sent to the State of New Jersey. It is budget and audit reports that go to Trenton and are published on our Website.

February Income: \$104,883.37; Year to date Income: \$208,294.46

EXECUTIVE DIRECTOR'S REPORT:

None.

OLD BUSINESS:

The upcoming workshop was discussed. Mr. Muldoon asked how feedback would be captured. Mr. Campisi noted density (change) is a common complaint. Mr. Muldoon talked about publicity for the event and attracting knowledgeable spokespeople to attend. The American Legion will be contacted by Mr. Graziano.

Mr. Massey suggested bringing in all the logical stakeholders to the April 17th event, creating a stakeholder committee for project support. He believes it would be in the best interest of the Pearl Street development effort. Mr. Roseman felt the stakeholders were the people of Metuchen. Mr. Massey stated that the density and deck size were not in the interests of Authority or the Borough. Mr. Roseman responded that Mr. Massey's suggestion would only delay the effort. Mr. Massey restated the need for a group larger than the Authority to deal with the details. What kind of places do we want to develop? Mr. Massey argued that others should be included in the decision. Mr. Roseman said there is a time to talk and a time to act and that it was time to act. The 17th was for local citizen input. Mr. Roseman stated his opposition to bringing in experts from NJ Transit. A recent meeting with Transit was discussed. Mr. DeFoe noted the involvement of the planning and zoning boards. Mr. Massey asserted it was a

community driven project – a community stakeholder group could embrace, support and help shape the project. Mr. Roseman responded that if the community does not want it, it will not be built. Mr. Roseman seeks to put something concrete, something to be proud of in front of people. Mr. Graziano said that we had discovered what was possible and, as Otteau described, parameters beyond which developers loose interest. Mayor and counsel approval is essential to the process. Mr. Roseman will be inviting community support.

NEW BUSINESS:

None.

REPORT OF COUNCIL LIASION

None.

ADJOURNMENT:

Mr. Campisi moved for adjournment, seconded by Mr. Massey with unanimous approval and the meeting was adjourned at 9:24 P.M. The next meeting of the Authority will be on April 17, 2012.

Respectfully submitted,