

**METUCHEN PARKING AUTHORITY**  
**JULY 17, 2012 MINUTES**

Notice of this meeting of July 17, 2012 was given by posting the location, time and date of the meeting on the bulletin board in Borough Hall, delivering copies to the Home News Tribune and Star Ledger and filing a copy with the Borough Clerk. This has been done to comply with the Open Public Meeting Act known as Chapter 231 of the Public Laws of New Jersey.

**PRESENT:**

Commissioners: Len Roseman, Sean Massey, Rick Dyas and John DeFoe  
Borough Council Liaison: J. Muldoon  
Chamber Liaison:  
Legal Counsel: James Graziano, Esq.  
Executive Director: Thomas Crownover

Mr. Massey moved to suspend the regular order of business to permit guests to address the commissioners. Mr. DeFoe seconded the motion which was approved unanimously.

**GUESTS**

Mr. Roseman flipped a coin which gave first presentation to Lisa McCallister of Service Employees International Union. She said she was attending the meeting to be a witness. Mr. Roseman advised her that no decision was to be made regarding Avalon Bay. She submitted a petition signed by Metuchen residents and thanked the Authority for all the hard work it had done. The petition is on file and available for review at the Authority.

Mr. Jon Vogel expressed his dismay about the presence of the union. Mr. Roseman cautioned Mr. Vogel that it was a public meeting and that he might not want to discuss confidential information. Mr. Vogel then read a letter into the record. This correspondence was addressed to the Pearl Street Development Committee and not the Authority. His letter is on file at the Authority for review.

After Mr. Vogel's presentation Mr. Marco, representing Parkmobile provided details of its Pay By Cell service. It allows people parking at meters to pay on their cell phones rather than inserting coins in the meter. Parkmobile would receive 35 cents for each transaction. This convenience fee would be in addition to the meter rate that would otherwise be paid with coins. The Authority would pay service fees of 6 to 15% of transaction amounts to a credit card processor according to Mr. Marco. We would choose our own processor. Mr. Graziano argued that "shrinkage" of 10% argued for using this service. Mr. Massey was enthusiastic about immediate commencement. Mr. Crownover questioned Montclair's difficulties in implementing the program. They involved the creation of multiple districts to facilitate enforcement, with unique payment instructions for each district, requiring signage on each meter, and a service breakdown that caused tickets to be issued improperly. The Director also asked how the Authority would know that it was receiving the appropriate amount of funds from this service since there is no way to reconcile the revenue. Enforcement would require officers to carry two

separate handheld units from meter to meter - the first to identify violations and the second to issue a ticket. Bidding for the service was discussed. Mr. Marco claimed that they had installed the service in Englewood, Montclair and Newark. Mr. Roseman instructed the Director to research further and post Pay By Cell on the August Agenda.

Mr. Dyas moved to return to the usual order of business. Mr. DeFoe seconded the motion and it was approved unanimously.

### **MINUTES:**

The minutes of the June 19, 2012 meeting were moved for approval by Mr. Dyas, seconded by Mr. Massey and approved unanimously.

### **BILLS:**

Mr. Massey moved the Bill List for approval was seconded by Mr. DeFoe and the motion was unanimously approved. Mr. DeFoe asked about budgeting classification changes and the allocation of expense related to Pearl development. Consolidation in one category was requested.

### **CORRESPONDENCE**

Local Government Services certification of a reclassification of budget items for last year, 2011, was noted. Zoning notices for 12 Center Street were reviewed.

### **FINANCIAL REPORT:**

Mr. Crownover discussed reconciling the income statement with the Balance Sheet of Deposits.

June Income: \$118,977.93; year to date Income: \$654,552.80

### **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Crownover said the garden project needed watering on weekends. The spicket is inside the building. On compensation review, DPW had received a 2% increase. The alleyway signage for the New Street parking lot has been installed to warn users of closing to vehicles on 8/1/12.

Mr. Roseman discussed compensation. Mr. Crownover noted the reduction in Authority labor costs of \$100,000.00 in the past year. The Director also noted the long standing expectation of Authority employees to be treated as favorably as DPW employees. Mr. Massey moved a 2% across the board raise, retroactive to January 1, 2012, for Authority employees. This was seconded by Mr. DeFoe and unanimously approved.

### **OLD BUSINESS:**

Mr. Dyas moved resolution 2012-28 to enter closed session to discuss Pearl development. This was seconded by Mr. DeFoe and approved unanimously.

### **NEW BUSINESS:**

Upon returning to open session, Mr. Graziano advised that a meeting involving State of New Jersey representatives was held to discuss details of construction that would close Memorial Parkway lot for a couple of years. Rental of staging space on the lot may compensate for loss of permit spaces. He also said that the Borough owns the strip of land adjacent to TD bank. It can't be paved or dug in due to it being an archeological site. The cost of making it useful for parking is a question. Mr. DeFoe noted that 67 spaces were in Memorial. Mr. Massey said that New street lot had vacant space which Mr. Muldoon agreed with. Development of a plan for the displacement was needed. July 23 or thereafter a meeting is being scheduled for handling traffic from Route 27 onto Rose Street. Mr. Roseman thought that 45 days prior notice to the Authority was crucial to permit us to move our customers.

Mr. Constantine's most recent bill might approach the resolution ceiling stated in 2012-13. \$10,000 was determined to be the limit. Mr. Constantine projected additional work which prompted the suggestion to amend 2012-13 by adding \$5,000.00. Mr. DeFoe moved to so amend, was seconded by Mr. Dyas and was approved unanimously.

### **REPORT OF COUNCIL LIASION**

### **ADJOURNMENT:**

Mr. Dyas moved to adjourn and was seconded by Mr. Massey and followed by unanimous approval the meeting was adjourned at 10:07 PM.

Respectfully submitted,

Thomas Crownover