

METUCHEN PARKING AUTHORITY
JANUARY 17, 2012 MINUTES

Notice of this meeting of January 17, 2012 was given by posting the location, time and date of the meeting on the bulletin board in Borough Hall, delivering copies to the Home News Tribune and filing a copy with the Borough Clerk. This has been done to comply with the Open Public Meeting Act known as Chapter 231 of the Public Laws of New Jersey.

PRESENT:

Commissioners: Len Roseman, Sean Massey, Richard Dyas, John DeFoe and Anthony Campisi
Borough Council Liaison: J.J. Muldoon
Chamber Liaison:
Legal Counsel: James Graziano, Esq.
Executive Director: Thomas Crownover

REORGANIZATION:

Mr. Graziano invited nominations for Chairman. Mr. Roseman was nominated by Mr. Dyas, seconded by Mr. Campisi and was the sole nominee. Mr. Campisi nominated Mr. DeFoe for Vice-chairman and was seconded by Mr. Dyas and was sole nominee. Mr. Campisi was nominated for Secretary by Mr. Dyas seconded by Mr. Massey and was sole nominee. Each nominee in turn was approved for their respective offices by acclamation of the commissioners.

SOFTWARE ISSUES:

With a desire to clear the air, Mr. Roseman took the income statement and compared it to the revenue comparison report. Current stickers and meters match the revenue report. A balance sheet of deposits is now part of the financial reports. It shows \$1.26 million revenue for 2011 which was the amount budgeted at the beginning of 2011. Mr. Roseman noted that the authority's financial system is sound and found the revenue comparison report history helpful. Mr. DeFoe said the income statement was useful particularly in times of falling revenue. The consensus was to continue use of the income statement. Mr. Defoe asked that miscellaneous be included.

REORGANIZATION RESOLUTIONS:

Mr. Days moved the resolutions 2012- 1 through 13 as amended and was seconded by Mr. Massey and approved unanimously.

MINUTES:

Closed session was moved by Mr. Massey, seconded by Mr. Days and approved unanimously to discuss a personnel issue. Return to open session was followed by consideration of the minutes. The minutes of the December 20, 2011 meeting were moved for approval by Mr. Campisi, seconded by Mr. Massey and approved unanimously.

BILLS:

Mr. Crownover noted 4 additions to the bill list. Mr. DeFoe asked if the American Legion lease increased each year. Mr. Graziano advised that cancellation provisions may become significant and should be reviewed. Mr. Campisi moved the bill list for approval, was seconded by Mr. Massey and approved unanimously.

CORRESPONDENCE:

The Middlesex County Municipal Joint Insurance Fund budget was noted. The pipeline letter was briefly discussed.

FINANCIAL REPORT:

It was noted that the miscellaneous income was shown in the balance sheet of deposits report.

December Income: \$104,176.35; Year to date Income: \$1,248,566.73

EXECUTIVE DIRECTOR'S REPORT:

Mr. Crownover reported that an on-line auction was planned through Govdeals.com.

OLD BUSINESS:

Mr. Roseman anticipates a pro-forma report from Mr. Otteau regarding Pearl Street Development by the February meeting. Mr. Dyas said that additional public explanation of the benefits of this development is needed. Mr. Massey questioned what Mr. Otteau was doing in regard to establishing the value of the Pearl lot. Mr. Roseman expressed his confidence in the usefulness of the work that this consultant was doing.

NEW BUSINESS:

None.

REPORT OF COUNCIL LIASION

None.

ADJOURNMENT:

Mr. Campisi moved for adjournment, seconded by Mr. Massey with unanimous approval and the meeting was adjourned at 9:24 P.M. The next regular meeting will be on February 21, 2012.

Respectfully submitted,

