

BOROUGH OF METUCHEN

PUBLIC NOTICE FOR THE SOLICITATION OF PROFESSIONAL SERVICE CONTRACTS
FOR THE PERIOD OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2017

NOTICE IS HEREBY GIVEN that sealed submissions will be received by the Municipal Clerk, or designated representative, for the Borough of Metuchen, County of Middlesex, State of New Jersey on Wednesday, December 14, 2016 at 10:00 A.M. prevailing time, in the Borough Clerk's Office, 500 Main Street, Metuchen, NJ 08840 then publicly opened and read aloud for the following:

- Borough Attorney
- Borough Affordable Housing Planner
- Municipal Financial Advisor
- Borough Tax Appeal Attorney
- Affordable Housing/COAH Compliance Services Administrative Agent
- Borough Auditor
- Borough, Planning Board & Board of Adjustment Engineer
- Borough, Planning Board & Board of Adjustment Planner
- Civil Engineer with Specialization in Wastewater Engineering
- Borough Bond Counsel
- Borough Labor Attorney
- Planning Board, Board of Adjustment & Affordable Housing Attorney
- Municipal Court Prosecutor
- Municipal Court Public Defender

Standardized submission requirements and selection criteria are on file and available in the Municipal Clerk's Office. Submission packages may be obtained at the Borough Clerk's Office, (732) 632-8508 during regular business hours, 8:00 AM to 4:00 PM, Monday through Friday, excluding holidays.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Borough Council reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in their judgment will be in the best interest of the Borough. The Borough Council shall award the contract or reject all submissions no later than 60 days from receipt of same except for those positions with the Planning Board. The Planning Board/Board of Adjustment shall award the contract or reject all submissions no later than January 19, 2017.

Dated: November 22, 2016