

PROFESSIONAL SERVICES REQUEST FOR QUALIFICATIONS

Notice is hereby given that the Borough of Metuchen is seeking qualifications for the provision of the following professional services:

Borough Attorney
Labor Attorney
Borough Engineer
Borough Planner
Borough Auditor
Bond Counsel

Qualifications will be received and opened at the Metuchen Borough Hall, 500 Main Street, Metuchen N.J. 08840 at 10:00 AM on December 15, 2009.

Proposal documents may be obtained in the office of the Borough Clerk, 500 Main Street, Metuchen, N.J. 08840.

**BOROUGH OF METUCHEN
PROFESSIONAL SERVICES
REQUEST FOR QUALIFICATIONS**

Borough Attorney
Labor Attorney
Borough Engineer
Borough Planner
Borough Auditor
Bond Counsel

The Borough of Metuchen is seeking qualifications from qualified individuals for the above listed professional positions.

Proposals will be evaluated by the Metuchen Borough Council of the Borough of Metuchen on the basis of the following:

- A. Experience (minimum of seven years) and reputation in the given field;
- B. Knowledge of the Borough of Metuchen and the subject matter to be addressed under the contract;
- C. Availability to accommodate required meetings of the Borough;
- D. Other factors to be demonstrated to be in the best interests of the Borough of Metuchen.

Qualifications should be submitted in the form of a CV, resume, or by other documentation which will allow for evaluation under the above criteria.

Submittals must be received prior to 10:00 AM December 15, 2009 at the Metuchen Borough Hall, 500 Main Street, Metuchen, NJ 08840 at which time they will be opened.

Submittals must be addressed to:

Borough Administrator
500 Main Street
Metuchen, NJ 08840

and the envelope marked
“Professional Services Qualifications”